U.S. Department of Labor
Wage and Hour Division

Davis-Bacon and Related Acts Weekly Certified Payroll Form

(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Unless otherwise noted, the information requested is specific to the named project below.

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

U.S. Wage and Hour Division

Rev. January 2025
OMB No.: 1235-0008
Expires: 01/31/2028

☐ SUBMISSION OF FINAL DBRA CERTIFIED PAYROLL FORM ☐ PRIME CONTRACTOR ☐ SUBCONTRACTOR

PROJECT NAME	PROJECT NO. or CONTRACT NO.	CERTIFIED PAYROLL NO.	PRIME CONTRACTOR'S/SUBCONTRACTOR'S BUSINESS NAME
Civic Library Renovation (SAMPLE)	FED-2026-014	1	Demo Construction LLC
PROJECT LOCATION	**WAGE DETERMINATION NO.**	**WEEK ENDING DATE**	**PRIME CONTRACTOR'S/SUBCONTRACTOR'S BUSINESS ADDRESS**
Madison, Dane County, Wisconsin	WI20260001 / Rev 0 (EXAMPLE ONLY)	2026-10-23	123 Sample Road, Madison, WI 53703

(1A)	(1B)	(1C)	(1D)	(1E)	(2)	(3)		(4)								(5)		(6A)	(6B)	(6C)	(7A)	(7B)	(8)				(9)
WORKER ENTRY NO.	WORKER LAST NAME	WORKER FIRST NAME	WORKER MIDDLE INITIAL	WORKER IDENTIFYING NO.	(J) JOURNEYWORKER (RA) REGISTERD APPRENTICE	LABOR CLASSIFICATION		ST = STRAIGHT TIME OT = OVERTIME	(TOP) DAYS OF WORK WEEK (BOTTOM) DATES							TOTAL HOURS WORKED FOR WEEK		HOURLY WAGE RATE PAID FOR ST AND OT	TOTAL FRINGE BENEFIT CREDIT	PAYMENT IN LIEU OF FRINGE BENEFITS	GROSS AMT EARNED	GROSS AMT EARNED FOR **ALL WORK**	DEDUCTIONS FOR **ALL WORK**				NET PAY TO WORKER FOR **ALL WORK**
									Sa	Su	Mo	Tu	We	Th	Fr								TAX WITH-HOLDINGS	FICA	OTHER (MUST SPECIFY, SEE INSTRUCTIONS)	TOTAL DEDUCTIONS	
									17	18	19	20	21	22	23												
									HOURS WORKED EACH DAY																		
1	Smith	Jordan		1001	J	Electrician	ST		8	8	8	8	8			40.00		32.00	168.00	126.00	1502.00	1502.00	210.00	114.90	15.00	339.90	1162.10
							OT							2		2.00		48.00									
2	Garcia	Taylor		1002	RA	Carpenter Apprentice	ST		8	8	8	8	6			38.00		24.00	0.00	152.00	1064.00	1064.00	140.00	81.40	0.00	221.40	842.60
							OT									0.00		36.00									
3	Brown	Avery		1003	J	Laborer	ST		4	4	4	4	4			20.00		25.00	0.00	0.00	500.00	1200.00	120.00	91.80	0.00	211.80	988.20
							OT									0.00		37.50									
							ST																				
							OT																				
							ST																				
							OT																				
							ST																				
							OT																				
							ST																				
							OT																				
							ST																				
							OT																				

While use of Form WH-347 itself is optional, covered contractors and subcontractors performing work on Federal or federally assisted construction contracts are required by the DBRA regulations and the contract clauses to submit payroll information on a weekly basis. The Copeland Act (40 U.S.C. § 3145) requires contractors and subcontractors performing work on Federal or federally financed construction contracts to, on a weekly basis, "furnish a statement on the wages paid each employee during the prior week." U.S. Department of Labor (DOL) Regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors and subcontractors to submit weekly certified payrolls to the appropriate Federal agency if the agency is a party to the contract (or, if the agency is not such a party, to the applicant, sponsor, owner, or other entity, as the case may be, that maintains such records, for transmission to the Federal agency). Each certified payroll must be accompanied by a signed "Statement of Compliance" (e.g., page 2 of the WH-347 or another document with identical wording) indicating that the certified payrolls are accurate and complete, and that each laborer or mechanic has been paid not less than the required Davis-Bacon prevailing wage rate(s) (including any fringe benefits) for the work performed. DOL and contracting agencies receiving this information review the information to determine whether workers have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

(over)

REVIEW COPY

PROJECT NAME	PROJECT NO. or CONTRACT NO.	PAYROLL NO.	PRIME CONTRACTOR'S/SUBCONTRACTOR'S BUSINESS NAME
Civic Library Renovation (SAMPLE)	FED-2026-014	1	Demo Construction LLC
PROJECT LOCATION		**WEEK ENDING DATE**	**CERTIFYING OFFICIAL's NAME AND TITLE**
Madison, Dane County, Wisconsin		2026-10-23	Demo Manager Payroll Administrator

I paid or supervised the payment of the laborers or mechanics working on the above project during the stated time period. I certify the following:

☐ The payroll information submitted with this statement is correct and complete for the above project during the above period, and the wage and fringe benefit rates paid to the workers, including credit taken for the reasonably anticipated costs of a bona fide fringe benefit plan, fund or program, are not less than the applicable wage and fringe benefits rates for the classification(s) of work actually performed, as specified in the wage determination(s) incorporated into the contract.

☐ All regular payrolls and all other basic records that the contractor is required to maintain for this payroll period are complete and accurate and will be made available upon request from the agency or the Department of Labor.

☐ The classifications reported for each laborer or mechanic are the classification(s) of work that each worker actually performed.

☐ Any workers paid as apprentices during the above period are duly registered in a bona fide apprenticeship program registered with the Office of Apprenticeship, Employment and Training Administration, United States Department of Labor ("OA"), or a State Apprenticeship Agency ("SAA") recognized by Department of Labor. I have verified the registered apprenticeship program information provided below as accurate and applicable to any apprentices identified on page 1 of this form.

APPRENTICESHIP PROGRAM NAME	REGISTERED		NAME OF LABOR CLASSIFICATION
Example Carpenter Program	☐ OA	☐ SAA	Carpenter Apprentice
	☐ OA	☐ SAA	
	☐ OA	☐ SAA	

☐ Fringe benefits have been paid in cash and/or to bona fide fringe benefit plans, funds, or programs. Where the contractor is claiming an hourly credit for their contributions to or reasonably anticipated costs of a bona fide fringe benefit plan, fund, or program, provide plan information and the hourly credit claimed for each worker listed on the previous page of this form.

HOURLY CREDIT FOR FRINGE BENEFITS

If an amount is listed in (6B) on the first page of this certified payroll form, enter the hourly credit claimed under each plan name, type and number for each worker and check whether the plan is funded or unfunded.

NAME OF WORKER	FB NAME / FB TYPE / PLAN NO. / ☐ Funded ☐ Unfunded	FB NAME / FB TYPE / PLAN NO. / ☐ Funded ☐ Unfunded	FB NAME / FB TYPE / PLAN NO. / ☐ Funded ☐ Unfunded	FB NAME / FB TYPE / PLAN NO. / ☐ Funded ☐ Unfunded	FB NAME / FB TYPE / PLAN NO. / ☐ Funded ☐ Unfunded	FB NAME / FB TYPE / PLAN NO. / ☐ Funded ☐ Unfunded	TOTAL HOURLY CREDIT
	FB NAME: Sample Health Plan FB TYPE: Health PLAN NO.: PLAN-S1	FB NAME: FB TYPE: PLAN NO.	FB NAME: FB TYPE: PLAN NO.	FB NAME: FB TYPE: PLAN NO.	FB NAME: FB TYPE: PLAN NO.	FB NAME: FB TYPE: PLAN NO.	
Jordan Smith	Hourly Credit $ 4.00	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$ 4.00
Taylor Garcia	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$
Avery Brown	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$
	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$
	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$
	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$
	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$
	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hourly Credit $	Hrly Credit $	$

☐ All workers on the project have been paid the full weekly wages earned, and no rebates or deductions have been or will be made either directly or indirectly, other than permissible deductions as defined in 29 CFR part 3.

ADDITIONAL REMARKS

SIGNATURE OF CERTIFYING OFFICIAL	DATE	TELEPHONE NUMBER	EMAIL ADDRESS
		(___) ___ -____	

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION (SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE), AS WELL AS DEBARMENT FROM FUTURE FEDERAL AND FEDERALLY-ASSISTED CONTRACTS. INFORMATION REPORTED IN CERTIFIED PAYROLLS MAY BE SUBJECT TO DISCLOSURE IN RESPONSE TO A FREEDOM OF INFORMATION ACT REQUEST.

REVIEW COPY

CERTIFIED PAYROLL PRO - INTERNAL REVIEW

Project: Civic Library Renovation (SAMPLE)

Week ending: 2026-10-23 Payroll #: 1

Official WH-347 form pages prepared: 2

Check source payroll, contract wage determination, apprentices, fringe credits and deductions.

No certification selections or signatures were applied by this software.

REVIEW: Statement of Compliance is missing certifying official phone; must be entered before manual certification

REVIEW: Statement of Compliance is missing certifying official email; must be entered before manual certification

REVIEW: Row 1 (Jordan Smith): actual gross for ALL work not entered; project gross used as estimate

REVIEW: Row 1 (Jordan Smith): confirm cash in lieu of fringe benefits was actually paid and included in project gross wages

REVIEW: Row 1 (Jordan Smith): applicable basic/fringe prevailing rates not entered; cannot compare wages

REVIEW: Row 2 (Taylor Garcia): actual gross for ALL work not entered; project gross used as estimate

REVIEW: Row 2 (Taylor Garcia): verify apprentice program registration, ratio and percentage of journeyworker rate externally

REVIEW: Row 2 (Taylor Garcia): confirm cash in lieu of fringe benefits was actually paid and included in project gross wages

UNSIGNED REVIEW COPY

REVIEW COPY. A contractor must verify and sign the official Statement of Compliance.

CERTIFIED PAYROLL PRO - INTERNAL REVIEW

Project: Civic Library Renovation (SAMPLE)

Week ending: 2026-10-23 Payroll #: 1

Official WH-347 form pages prepared: 2

Check source payroll, contract wage determination, apprentices, fringe credits and deductions.

No certification selections or signatures were applied by this software.

REVIEW: Row 2 (Taylor Garcia): applicable basic/fringe prevailing rates not entered; cannot compare wages

REVIEW: Row 3 (Avery Brown): applicable basic/fringe prevailing rates not entered; cannot compare wages

REVIEW: MANUAL: confirm the contract's governing wage determination and revision for every job classification

REVIEW: MANUAL: confirm CWHSSA overtime across all jobs, fringe credit validity, apprentice status and ratios, and permissible deductions

REVIEW: MANUAL: authorized contractor must review and sign the exact DOL Statement of Compliance; the software cannot certify it

UNSIGNED REVIEW COPY